

**MINUTES OF ORDINARY MEETING OF BUNBURY PARISH COUNCIL
HELD AT THE PLAYING FIELDS PAVILION, BUNBURY ON 14 June 2017**

PRESENT: Councillor R Pulford Chairman
Councillor N Parker Vice Chairman
Councillors, M Ireland-Jones, L Potter, G McCormack, T Greco. P Brookfield, M Thomas and G Griffiths

IN ATTENDANCE: Marilyn Houston, Clerk to the Parish Council, CEC Cllr Michael Jones
5 Members of the Public

The Chairman welcomed everyone to the meeting.

Chairman's Trophy – Presentation to Kevin Baker, Tilley's Coffee Shop (deferred from Annual General Meeting)

The Chairman praised the positive contribution made by Kevin Baker and Tilley's, to community life in the village and presented him with the trophy. Mr Baker responded with thanks.

OPEN FORUM

A resident asked questions about the Oak gardens appeal decision. Cllr. Michael Jones responded.

14.06.01 APOLOGIES
Cllr C Green

14.06.02 DECLARATIONS OF INTEREST/REQUEST FOR DISPENSATION
Members were invited to declare any personal interest (non-pecuniary) or disclosable pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Cllr G McCormack declared an interest in item 6.3 106 agreements - The Grange 14/3167N

**14.06.03 MINUTES
(ANNUAL MEETING HELD ON 14 May)**
RESOLVED: to approve the minutes of the meeting held on 14 May 2017 with amendment to typo in item 6 – in the first bullet point Cllr Broomfield should be Brookfield
(ORDINARY MEETING HELD ON 12 May)
RESOLVED: to approve the minutes of the meeting held on 14 May 2017.
G McCormack abstained.

14.06.04 LOCAL POLICING ISSUES
There were no Police representatives in attendance.

14.06.05 HIGHWAYS REVIEW
The Chairman will report regarding the car park at 7.2.

14.06.06 PLANNING MATTERS

14.06.06.1 Planning applications received for comment

17/2668N
THE COTTAGE, BUNBURY COMMON ROAD, BUNBURY, CW6 9QE
Certificate of lawful proposed use for erection of single storey side extension

RESOLVED: The PC does not object to the application

14.06.06.2 Decisions made by Cheshire East Council

The Clerk referred Members to the list on the agenda for their information. The Chairman went through these giving explanations.

14.06.06.3 Section 106 agreement Hill Close Development 15/5783N, The Grange 14/3167N and any other 106 agreements - Update from Cllr Pulford
Cllr McCormack left the meeting during discussion of **The Grange 15/5783N**.

15/5783N Hill Close Development. Cllr Pulford explained that the PC would need to decide whether to allow the developers to put a footpath on the playing field out of the side of the scout hut with a bridge over the ditch. An easement charge can be made. A self-closing gate would be needed. The problem of dogs on the playing fields could escalate with some dog walkers mistakenly thinking that notices that stated "No dogs on the Playing Fields" do not include paths and the track. This is to be a separate item on the agenda at the next meeting to consider enforcement through fines.

RESOLVED: The PC, in principle, would allow the footpath.

14/3167N The Grange. A letter from the PC to Cheshire East, asking for a review of this 106 agreement and extracts from PC minutes and Planning Officers' meeting minutes sent with the letter, had been circulated to Members. A reply is awaited.

14.06.06.4 New Housing Developments – Update from Cllr Pulford

Appeal Oak Gardens Appeal Ref: APP/R0660/W/16/3165643 - The Oak Gardens Appeal has been allowed and outline planning permission granted.

14.06.07 PLAYING FIELDS

14.06.07.1 Disposal of Old Playground Equipment

Tattenhall Reclamation have agreed to remove the equipment and angle grind it to ground level for £500.

14.06.7.2 Review quotation from Miles Macadam re converting Old Playground to Car Parking

The quotation had been circulated to Members and contained the following detail of work:-
Area approx 500m².

take up the existing hedging, fencing and kerbing where agreed and liaise over removal or storage, then clear all vegetation, topsoil and subsoil to a suitable depth depending on site conditions. On this foundation, supply and consolidate selected hardcore material to agreed levels finished with fine material, levelled and further consolidated. spray the whole area with bituminous emulsion and dress with a further levelling coat of 2-4mm graded granite fines.

This work would be a fifth of the cost of a previous quote for a higher specification of work but the surface would not be as durable and would require ongoing maintenance.

The outcome of the meeting with the CEC106 officer and Cllr Jones will be awaited to see if there could be funding for the higher specification proposal.

14.06.07.3 Report from Playing Fields Committee

- **Update Report from Cllr. Parker** - The Pavilion has a roof that is made partly of asbestos. This is only a problem if it was to be removed or works carried out on it. Then precautions would need to be taken. There are no works scheduled. A member of the public who said they had expertise with asbestos told a committee member that they thought the roof material was flaking.

RESOLVED: The Chairman to arrange to have an inspection carried out by a qualified inspector and approve any emergency work required. The Clerk to inform the insurance company.

- **Playing Fields Lease** – Cllrs. Pulford and Parker have met with the solicitor from Hibberts who advised drawing up the lease again from scratch. The cost will be £500 – 750 plus VAT and £9 for copies. The terms of business need to be signed. This is ongoing business that the PC previously resolved to undertake.

14.06.08 HEDGE HEIGHTS ON WYCHE LANE

Cheshire East have asked for these to be brought back to the original height but not till after the 1 September due to nesting birds. To be an agenda item in September.

14.06.09 CHESHIRE EAST COUNCIL SUPPORTED BUS SERVICE REVIEW CONSULTATION

Cheshire East are proposing to stop funding the only bus routes serving Bunbury, the 56 and 83. The PC has previously fought hard to protect this service that is well used and relied on by many elderly residents. Tiverton PC have been in touch expressing concern at this proposal also. The PC is invited to respond to the consultation. Members will keep the service users informed and help them to respond also.

RESOLVED: That the Chairman and Vice- Chairman will co-ordinate a response including drafting a letter with the Clerk to go to Cheshire East and local MP's.

14.06.10 BOROUGH COUNCILLOR'S REPORT (COUNCILLOR M E JONES)

Cllr. Jones made some observations on recent events in Cheshire East.

14.06.11 PARISH COUNCILLORS' REPORTS

- Cllr Parker informed the meeting that he was liaising with the Lengthsman to work out the extra hours involved in coping with the increase in litter during school holidays. The hedge around Brantwood is restricting parking as it is too high and wide. The owner has been contacted.
- Cllr Brookfield reported back from the Chalc Forum with the Police and Crime Commissioner. Community policing is going through changes.
- Cllr Greco reported that problems with the footpath at Townfield, Whyche Rd is ongoing.
- Cllr Griffith commented on roadworks and the campaign to reopen Beeston station.
- Cllr Potter spoke about events in the Village.
- Cllr Pulford confirmed arrangements for volunteers to collect on gates at Village Day.

14.06.12 CORRESPONDENCE

Deferred.

14.06.13 FINANCIAL MATTERS**14.06.13.1 Annual Accounts 2016/17**

The Accounts and the Annual Return form had been circulated.

The Parish Council was asked to approve the accounts for the financial year 1 April 2016-2017 to be submitted to the External Auditors for their inspection.

RESOLVED: to approve the accounts.

The Parish Council was asked to approve Section 2 of the Annual Return - The Accounting Statement. The Annual Return is submitted to the External Auditors.

RESOLVED: to approve Section 2 of the Annual Return for signature by the Chairman.

The external audit will be completed by BDO by September 2017.

14.06.13.2 Internal Auditor's Report 2016/17

The report had been circulated and was accepted. No action required. The invoice had been circulated for information.

14.06.13.3 Appointment of internal auditor 2017-18

It is a requirement that the Internal Auditor is appointed annually. The Parish Council was asked to consider reappointing Local Accounting to conduct the internal audit for 2017-2018.

RESOLVED: to reappoint Local Accounting

14.06.13.4 Authorisation of Payments – Cheques to be signed

RESOLVED: That the following payments be authorised:
£642.74 Gross salary May - Marilyn Houston, Clerk
£900.00 Internal Audit – ExperiorSystems Accounts Ltd (Local
Accounting)
£10.00 Room Hire (contribution to Police Cluster) -Barbridge Chapel
Trust

.....Chairman

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